



## Company Profile

Name of Company \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Main Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Web Site \_\_\_\_\_

Additional Locations (if applicable):

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Type of Business \_\_\_\_\_ Year Organized \_\_\_\_\_

President/CEO's Name \_\_\_\_\_

### Person coordinating credit union affiliation:

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone #/Ext. \_\_\_\_\_ Email Address \_\_\_\_\_

### Person serving as the Ambassador to PFCU (responsible for scheduling, etc.; company liaison):

Name \_\_\_\_\_ Title \_\_\_\_\_

Phone #/Ext. \_\_\_\_\_ Email Address \_\_\_\_\_

### Employee Information

#Of Full-Time Employees \_\_\_\_\_ # Of Part-Time Employees \_\_\_\_\_

Average Employee Income (please indicate percentage of employees in each range)

Less Than \$25K \_\_\_\_\_ \$25 - 35K \_\_\_\_\_ \$35 - 45K \_\_\_\_\_ \$50K + \_\_\_\_\_

Level of Employee Interest: Very Interested \_\_\_\_\_ Somewhat Interested \_\_\_\_\_ Not Very Interested \_\_\_\_\_ Not Sure \_\_\_\_\_

### Payroll Information

Contact Name \_\_\_\_\_ Phone #/Ext. \_\_\_\_\_ Email \_\_\_\_\_

Do you offer Direct Deposit? \_\_\_\_\_ Payroll Deduction? (Partial deduction to the credit union) \_\_\_\_\_

Method: (please check one) Check List \_\_\_\_\_ ACH \_\_\_\_\_ Magnetic Tape \_\_\_\_\_

Frequency: (please check one) Weekly \_\_\_\_\_ Bi-Weekly \_\_\_\_\_ Semi-Monthly \_\_\_\_\_

### Other Services

Do you offer Supplemental Life Insurance? \_\_\_\_\_ Supplemental Disability? \_\_\_\_\_ Catastrophic Illness? \_\_\_\_\_

If no, can we offer these products to your employees? \_\_\_\_\_

Do you have an employee newsletter? \_\_\_\_\_ Can we provide information for publication \_\_\_\_\_

Do you have an Intranet? \_\_\_\_\_ Can we link to your site? \_\_\_\_\_

IF POSSIBLE, PLEASE PRINT ON COMPANY LETTERHEAD.

(DATE)

Marketing Department  
Philadelphia Federal Credit Union  
12800 Townsend Road  
Philadelphia, PA 19154-1003

Dear Marketing Department:

The employees of (NAME OF COMPANY) would like to be considered for membership in Philadelphia Federal Credit Union (PFCU). We have been in business since (DATE) and are a strong and stable organization with (# OF) employees.

Our business address is (MAIN ADDRESS). This location is approximately (# OF) miles from your branch located at: (check one)

- \_\_\_\_\_ 12800 Townsend Road, Philadelphia, Pa 19154
- \_\_\_\_\_ 8025 Roosevelt Blvd, Philadelphia, Pa 19152
- \_\_\_\_\_ 3799 Clarendon Avenue, Philadelphia, Pa 19114
- \_\_\_\_\_ 2136 E. Dauphin Street, Philadelphia, Pa 19125
- \_\_\_\_\_ 1206 Chestnut Street, Philadelphia, Pa 19107
- \_\_\_\_\_ 1600 Arch Street, Philadelphia, Pa 19103
- \_\_\_\_\_ 6707 Germantown Avenue, Philadelphia, Pa 19119
- \_\_\_\_\_ 13th Street & Montgomery Avenue, Philadelphia, Pa 19122
- \_\_\_\_\_ 5000 Baltimore Avenue, Philadelphia, Pa 19143
- \_\_\_\_\_ 929 Snyder Avenue, Philadelphia, Pa 19148
- \_\_\_\_\_ 2251 Columbia Blvd, Bloomsburg, Pa 17815

At PFCU's request, we agree to the following upon approval:

- Offer Direct Deposit/Payroll Deduction (either automated or manual) for employees who request it
- Assign a representative to familiarize new employees with PFCU and act as the point contact
- Allow PFCU to have presentations, seminars and enrollment sessions for our employees
- Allow payroll inserts, fliers and other publicity to update employees on credit union services

If you should need additional information, please contact (NAME OF CONTACT PERSON), who is coordinating the credit union affiliation, at (TELEPHONE NUMBER). We look forward to hearing from you soon. Thank you for your consideration.

Sincerely,